Resources

Resources: Introduction

A number of books, manuals and bulletins are published on topics relevant to the church and the clergy. Many of these publications address tax and legal issues as these are topics of frequent change.

Listed below and on the following pages are the organizations that publish material on the subjects addressed in this manual. The resources available range from textbooks to monthly newsletters.

As some organizations publish several booklets on specific subjects, only the larger publications are specifically noted. Most organizations will send you a list of their publications, so the address is included. Your district and the Synod office may have copies of most of the publications listed, so you may contact them for recommendations.

List of Resources

	TOPICS			
	Tax	**Acctg.**	**Legal**	**Other**
THE LUTHERAN CHURCH—MISSOURI SYNOD				
1333 S. Kirkwood Road				
St. Louis, MO 63122-7295				
Telephone: 314-996-(plus four digit extension)				
314-965-9000 (operator assisted)				
888-843-5267 (THE LCMS)				
International Center (Synod offices):				
Accounting Department				
Karen Sansone (ext. 1441)	X	X	X	X
Email: karen.sansone@lcms.org				
Charles Rhodes (ext. 1100)	X	X	X	X
Email: charlie.rhodes@lcms.org				
Communication Services (ext. 1202)				
Congregation information, public relations; official periodicals and publications of the Synod.				
The Lutheran Witness				X
Reporter	X		X	X
Church Information Center (888-843-5267/THE LCMS)				X
Resource linking service.				
Web page: www.lcms.org/cic				
Email: infocenter@lcms.org				
Office of National Mission—Stewardship (ext. 1720)				X
Congregational Stewardship Workbook (can order online at http://store.lcms.org)				
Faith Aflame Resources for Stewardship Ministry (can download at http://faithaflame.lcms.org)				X
Office of National Mission—Recognized Service Organizations				
School Ministry (ext. 1295)				
RSO Application				X
Information for organizations interested in applying for Recognized Service Organization (RSO) status (can download at http://lcms.org/rsos)				
General Services (ext. 1421)				
Group Purchasing Agreements				X

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	TOPICS			
	Tax	**Acctg.**	**Legal**	**Other**
District offices:				
(Addresses/phone numbers listed in *The Lutheran Annual* or at www.lcms.org/districts)				
Governing Board Manual for Lutheran Schools				X
Congregational Personnel Manual				X
For links to additional church office administration resources, please visit the LCMS website at www.lcms.org/resources.				
BUREAU OF CITIZENSHIP AND IMMIGRATION SERVICES				X
www.uscis.gov				
Handbook for Employers, M-274				
A publication to help employers understand the Immigration Reform and Control Act of 1986 and complete Form I-9, Employment Eligibility Verification				
CHRISTIAN LEADERSHIP ALLIANCE				
635 Camino de los Mares, Suite 216 San Clemente, CA 92673 949-487-0900 www.christianleadershipalliance.org				
Christian Leadership Alliance (CLA) is an association that serves more than 8,000 members working in more than 4,500 organizations worldwide. The former Christian Management Association and the former Christian Stewardship Association joined together in April 2008 to create Christian Leadership Alliance—the nation's leading resource for enhancing the organizational effectiveness of churches and para-church ministries.	X	X	X	X
CHURCHLAWTODAY.COM				
Your Church Resources Christianity Today International				
Church and Clergy Tax Guide	X			
Richard Hammar				
A comprehensive book to aid clergy in tax preparation; includes sample filled-in tax forms.				
Church Finance Today	X	X	X	X
Richard Hammar, senior editor				
A monthly review of financial, accounting and tax developments affecting churches and clergy.				

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	TOPICS			
	Tax	**Acctg.**	**Legal**	**Other**
Church Law & Tax Report A bi-monthly newsletter with a review of legal and tax developments affecting ministers and churches.	X		X	X
Pastor, Church & Law, Fourth Edition Richard Hammar, Your Church Resources, 2007-2008 A comprehensive four-volume set on the study and analysis of laws and regulations that affect ministers and the church.	X		X	X
CONCORDIA PLAN SERVICES 1333 S. Kirkwood Road St. Louis, MO 63122 Telephone: 1-888-927-7526 www.ConcordiaPlans.org				
Small Business Health Care Tax Credit—Information and Sample Credit Calculation	X			X
Administrative Information for Treasurers and Business Managers	X		X	X
CRSP Employer Administrative Guide	X		X	X
Employer Guide to the Concordia Health Plan				X
Employer Guide to Personal Spending Accounts	X			X
HSA Reference Guide	X			X
HRA Reference Guide	X			X
CONCORDIA PUBLISHING HOUSE 3558 S. Jefferson Ave. St. Louis, MO 63118-3968 Telephone: 800-325-3040 www.cph.org		X		X
INTERNAL REVENUE SERVICE Phone 800-829-3676 for forms and publications or www.irs.gov or fax: (703) 368-9694	X			
Publication 15, *Circular E, Employer's Tax Guide*				
Publication 15-A, *Employer's Supplemental Tax Guide*				
Publication 393, *Federal Employment Tax Forms*				
Publication 463, *Travel, Entertainment, Gift and Car Expenses*				
Publication 505, *Tax Withholding and Estimated Tax*				
Publication 510, *Excise Taxes*				
Publication 517, *Social Security for Members of the Clergy and Religious Workers*				
Publication 521, *Moving Expenses*				
Publication 525, *Taxable and Nontaxable Income*				
Publication 526, *Charitable Contributions*				
Publication 557, *Tax-Exempt Status for Your Organization*				
Publication 560, *Retirement Plans for Small Businesses*				
Publication 561, *Determining Value of Donated Property*				
Publication 571, *Tax-Sheltered Annuity Programs . . .*				
Publication 583, *Starting a Business and Keeping Records*				
Publication 590, *Individual Retirement Accounts*				
Publication 598, *Tax on Unrelated Business Income of Exempt Organizations*				
Publication 915, *Social Security Benefits*				

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	TOPICS			
	Tax	**Acctg.**	**Legal**	**Other**
Publication 917, *Business Use of a Car*				
Publication 970, *Tax Benefits for Education*				
Publication 1544, *Reporting Cash Payments Over $10,000*				
Publication 1771, *Charitable Contributions Substantiation and Disclosure Requirements*				
Publication 1828, *Tax Guide For Churches and Other Religious Organizations*				
Publication 3079, *Gaming Publication for Tax-Exempt Organizations*				
Publication 4573, *Group Exemptions*				
LUTHERAN CHURCH EXTENSION FUND PO Box 229009, St. Louis, MO 63122-9009 Telephone: 800-843-5233 www.lcef.org				X
Journey of Discovery, a biblical stewardship program				X
Y.I. Stamp Program, stewardship education for young people				X
Joyful Response, a free electronic offering and tuition payment system				X
Helping Hands in the Lending Process, a step-by-step guide for the loan process				X
Architectural Handbook, a facility planning guide for capital projects				X
A Time To Build, an overview of steps in planning a capital project				X
Putting Energy into Stewardhip (produced by the Environmental Protection Agency EPA)				X
LCMS FOUNDATION PO Box 22908, St. Louis, MO 63122-9008 Telephone: 800-325-7912 or 314-965-9000 www.lcmsfoundation.org/				
Wills, trusts, gift-planning services.	X		X	X
Investment and endowment management.		X	X	X
THRIVENT FINANCIAL FOR LUTHERANS FOUNDATION 4321 N. Ballard Road Appleton, WI 54919-0001 Telephone: 800-236-3736 Email: foundation@thrivent.com				X
Provides opportunities to strengthen the health and vitality of the Lutheran community through its Lutheran Community Grant programs.				

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